

Butcher's Shop of the Year Awards

2019 – How to Guide – Tickets

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Setting up an account – If you are a new user

If you have previously registered for this event or any of our other events, your log in details will stay the same across all our FluidReview sites.

Step 1: Go to <https://wrtickets.butchershopoftheyear.co.uk/>.

Step 2: Click on 'Create Account' under the 'Create your account' header.

BUTCHER'S SHOP OF THE YEAR AWARDS

HELP

Butcher's Shop of the Year - Tickets

Not used this site before? - create an account

Create new account

If you entered The Butchers Shop of the Year - log in using the same email/password

Log in

Forgotten your password? - click here to recover it

Password recovery

Create your account
Create an account to buy tickets.

Create Accounts

Sign In

Email:
you@example.com

Password:
Enter your password here...

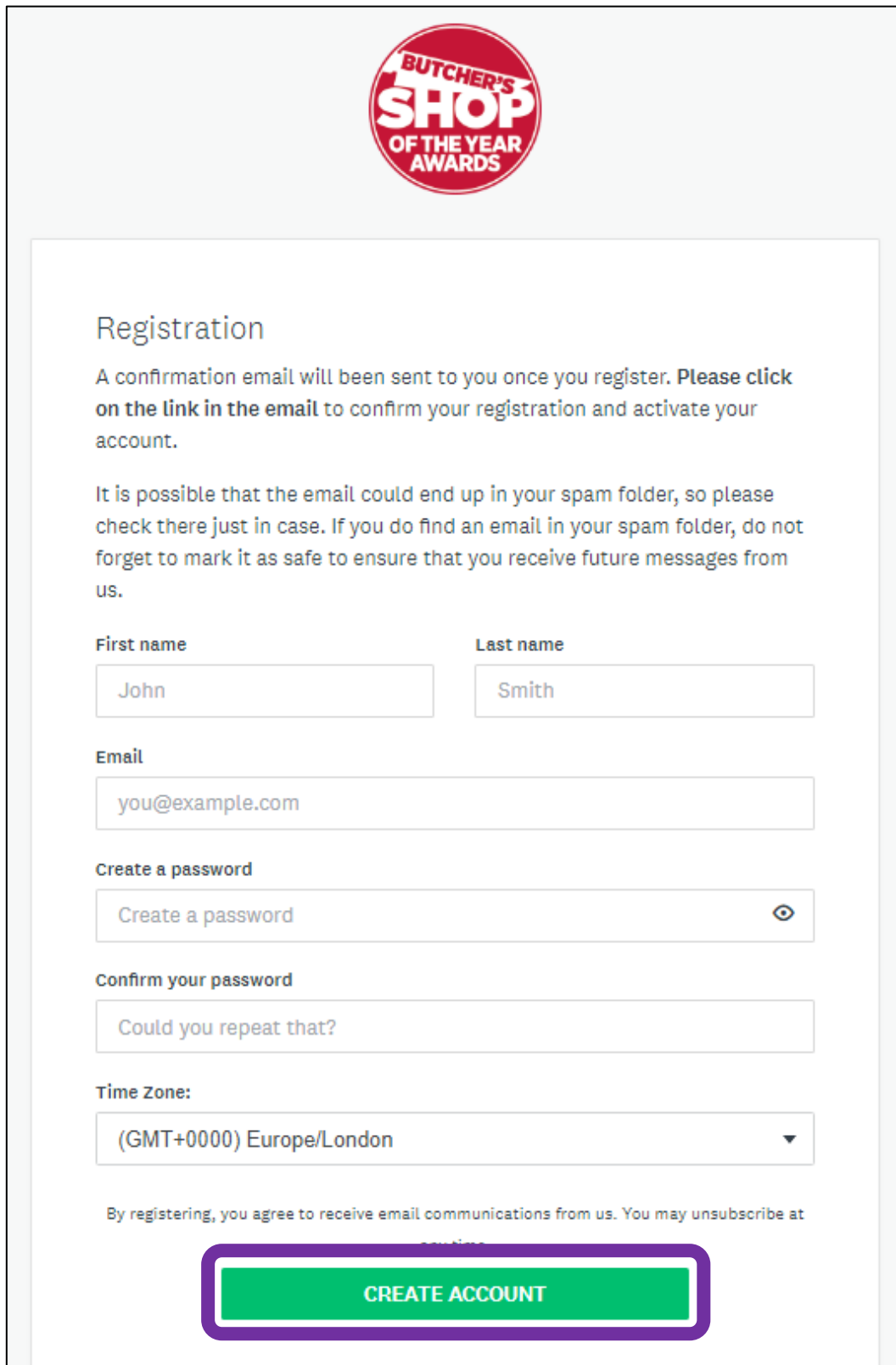
Sign In »

[Forgot your password?](#)

Need An Account?

Sign Up »

Step 3: Fill out the below details and press 'Create Account' at the bottom of the page.



The image shows a registration form for 'BUTCHER'S SHOP OF THE YEAR AWARDS'. The form is titled 'Registration' and includes instructions about a confirmation email. It contains several input fields: 'First name' (with 'John' entered), 'Last name' (with 'Smith' entered), 'Email' (with 'you@example.com' entered), 'Create a password' (with 'Create a password' entered), and 'Confirm your password' (with 'Could you repeat that?' entered). There is also a 'Time Zone' dropdown menu set to '(GMT+0000) Europe/London'. At the bottom, there is a green 'CREATE ACCOUNT' button highlighted with a purple border. A small disclaimer at the bottom of the form reads: 'By registering, you agree to receive email communications from us. You may unsubscribe at any time.'

Step 4: You will then receive a confirmation email containing a link. **Make sure you click on this link to activate your account.** Once you have done this, you will be able to log in using the below process.

Please note: Emails from FluidReview may automatically be sent to your spam or junk folder. Please make sure you check these folders. If you have not received an email within 2 hours please contact Jessica Pope on 01293 610354 or by email Jessica.Pope@wrbm.com.

Signing in

Step 1: Enter the email address your account is registered with and the corresponding password in the 'Sign In' box below.

If you have previously registered for this event or any of our other events, your log in details will stay the same across all our FluidReview sites.

HELP

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Create Accounts

Sign In

Email:
you@example.com

Password:
Enter your password here...

Sign In >

Forgot your password?

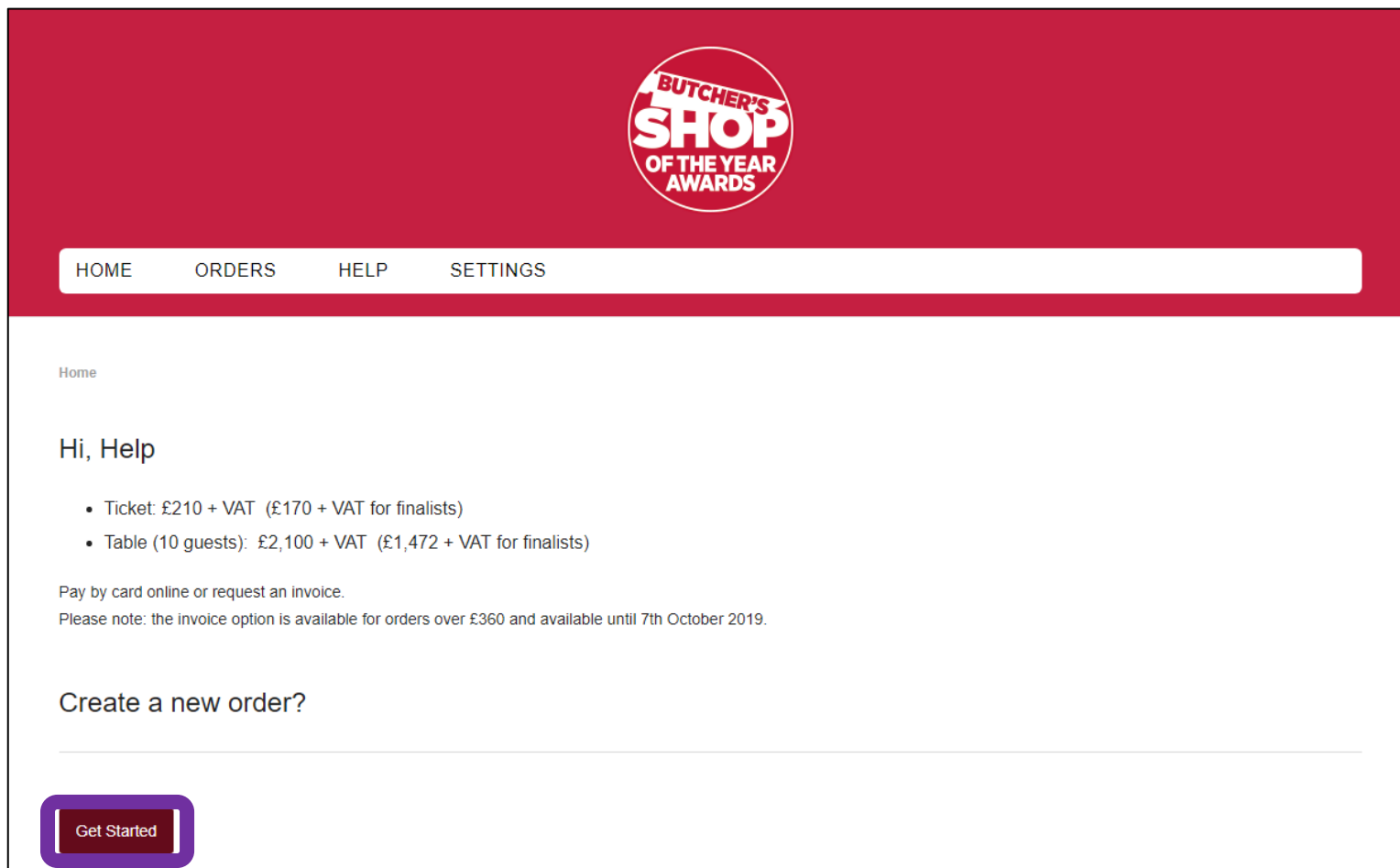
Need An Account?

Sign Up >

If you have any problems setting up your account or signing in please contact Jessica Pope on 01293 610354 or Jessica.Pope@wrbm.com.

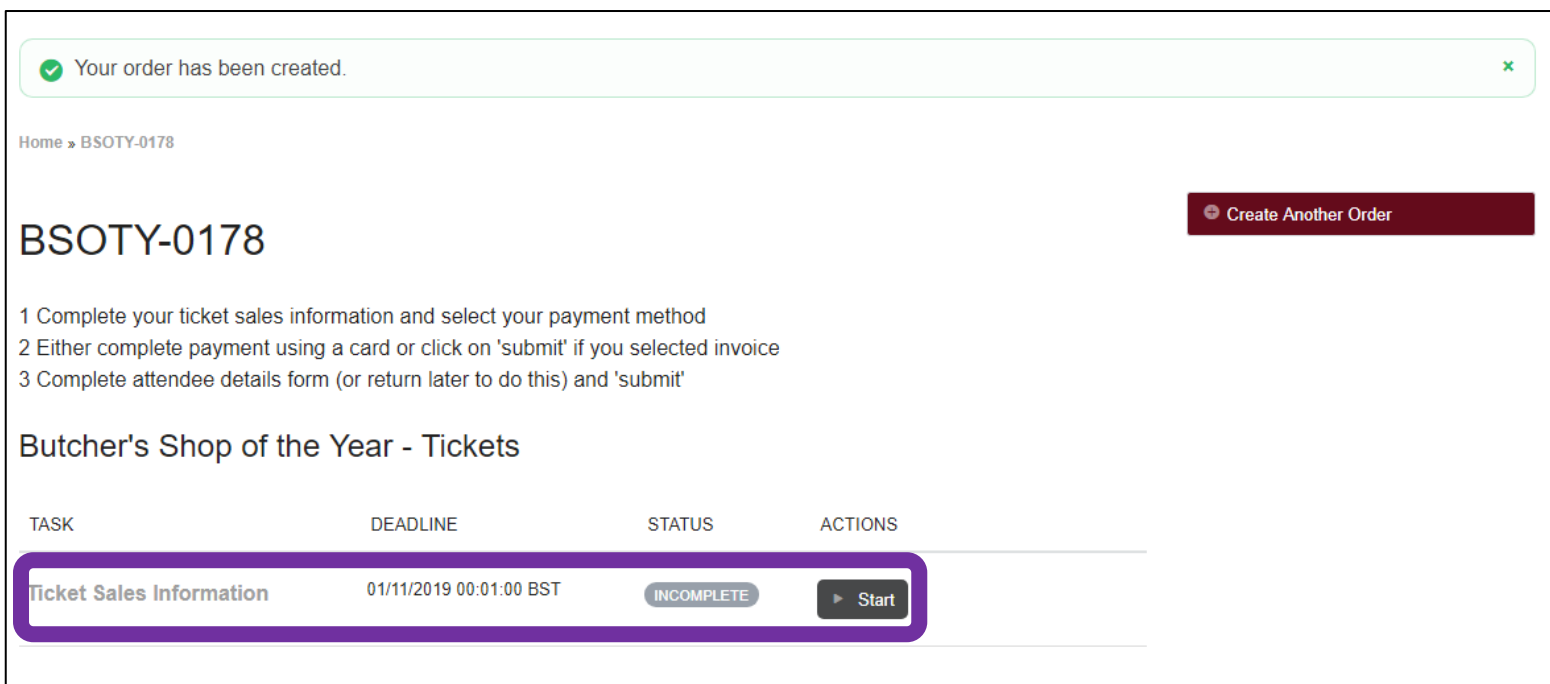
Purchasing your Tickets

Step 1: You will now be at your home page. Click 'Get Started'.



The screenshot shows the home page of the Butcher's Shop of the Year Awards website. At the top center is a circular logo with the text "BUTCHER'S SHOP OF THE YEAR AWARDS". Below the logo is a navigation bar with the links "HOME", "ORDERS", "HELP", and "SETTINGS". The main content area starts with "Home" and "Hi, Help". There are two bullet points listing ticket and table prices. Below that, it says "Pay by card online or request an invoice." and "Please note: the invoice option is available for orders over £360 and available until 7th October 2019." There is a section titled "Create a new order?" with a red "Get Started" button highlighted by a purple box.

Step 2: Click 'Start' next to 'Ticket Sales Information'.



The screenshot shows the order creation page for BSOTY-0178. At the top, there is a green notification box that says "Your order has been created." with a close button. Below that, the breadcrumb "Home » BSOTY-0178" is visible. The main heading is "BSOTY-0178" with a red "Create Another Order" button to the right. There are three numbered instructions: "1 Complete your ticket sales information and select your payment method", "2 Either complete payment using a card or click on 'submit' if you selected invoice", and "3 Complete attendee details form (or return later to do this) and 'submit'". Below the instructions is the heading "Butcher's Shop of the Year - Tickets". At the bottom, there is a table with columns "TASK", "DEADLINE", "STATUS", and "ACTIONS". The first row is "Ticket Sales Information" with a deadline of "01/11/2019 00:01:00 BST", a status of "INCOMPLETE", and a "Start" button highlighted by a purple box.

TASK	DEADLINE	STATUS	ACTIONS
Ticket Sales Information	01/11/2019 00:01:00 BST	INCOMPLETE	Start

[Back to top](#)

Step 3: You will now need to complete your ticket sales form. Please note that if you are a finalist you are entitled to a reduced ticket rate. Your order will be subject to verification and your purchase may not be refunded if you answer incorrectly.

Please note that as a finalist you receive one complimentary ticket. Please do not include this in your booking.

* denotes a mandatory question

Back

Contact Details

Title* Mr Mrs Ms Miss Dr

First Name*

Surname*

Job Title*

Company*

Address line #1*

Address line #2

Town*

County*

Postcode*

Phone*

Mobile

Email*

Are you a Butcher Shop Finalist?

Your order is subject to verification and your purchase may not be refunded if you answer incorrectly.
Please note that as a finalist you receive one complimentary ticket. Please do not include this in your booking.

Yes No

Step 4: Select your payment method and how many tickets/tables you would like to purchase.

Prices
Ticket: £210.00 + VAT
Table (10 guests): £2100.00 + VAT

Number of tickets

Number of tables (10 guests)

Order Summary
ORDER (excl VAT): £0.00
VAT @ 20%: £0.00
ORDER TOTAL: £0.00

How do you wish to pay
Online - to pay by credit or debit card. This is mandatory for orders under £360
Invoice - to have an invoice emailed to you (within 5 working days).
Invoice option is only valid for orders over £360 and only available until 7th October 2019.

Online
 Invoice

If you are paying by invoice a text box will appear for your PO to be inputted (if applicable).

How do you wish to pay
Online - to pay by credit or debit card. This is mandatory for orders under £360
Invoice - to have an invoice emailed to you (within 5 working days).
Invoice option is only valid for orders over £360 and only available until 7th October 2019.

Online
 Invoice

Purchase Order
Please supply your purchase order reference

Please note that the invoice option is only valid for orders over £360 + VAT and is only available until 7th October 2019.

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Step 5: Please ensure you have accepted our 'Booking Conditions' and click 'Save & continue'. To review our Booking conditions, please refer to <https://www.butchershopoftheyear.co.uk/booking-conditions/>

Booking Conditions*

Please confirm your acceptance of the event **Booking Conditions**

Meat Trades Journal may use your contact data to keep you informed of its products and services by email or by phone. You can withdraw your marketing consent at any time by clicking the unsubscribe link in such email or by sending an email to dataprivacy@wrbm.com. More information on our processing can be found in our [Privacy Notice](#).

By submitting this form, you acknowledge that you have read and understand our [Privacy Notice](#).

[Save](#) [Save & continue](#)

If you are paying by card

Step 1: You will be taken back to your home page. Click 'Start' next to payment to complete your order.

i Please now pay for your order of 1 ticket/s and 0 table/s. ×

✓ Your form has been completed successfully. ×

Home » BSOTY-0178

BSOTY-0178

[Download order](#)

[Create Another Order](#)

- 1 Complete your ticket sales information and select your payment method
- 2 Either complete payment using a card or click on 'submit' if you selected invoice
- 3 Complete attendee details form (or return later to do this) and 'submit'

Butcher's Shop of the Year - Tickets

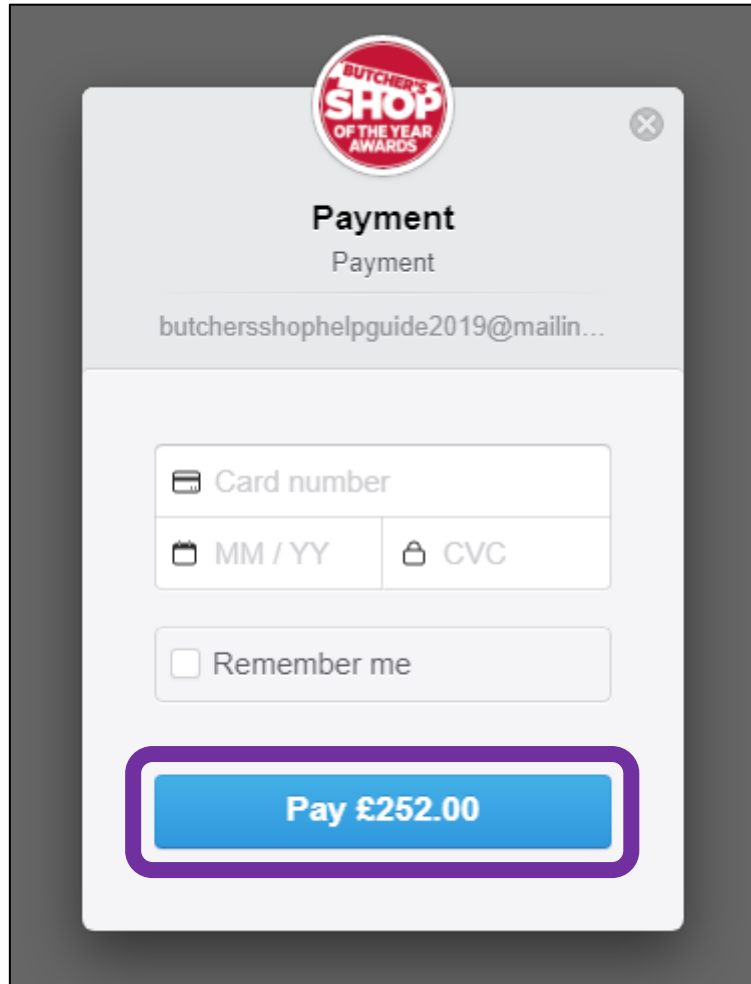
TASK	DEADLINE	STATUS	ACTIONS
Ticket Sales Information	01/11/2019 00:01:00 BST	COMPLETE	View Edit
Payment	01/11/2019 00:01:00 BST	INCOMPLETE	Start

[Back to top](#)

Step 2: Click 'Continue'.

Current Total:	252.00 (GBP)	Back
Continue		

Step 3: Fill out the below details and click 'Pay'.



The image shows a payment modal window for 'BUTCHER'S SHOP OF THE YEAR AWARDS'. The title is 'Payment' with a subtitle 'Payment'. The email address 'butchersshophelpguide2019@mailin...' is visible. The form includes fields for 'Card number', 'MM / YY', and 'CVC'. There is a checkbox for 'Remember me'. A large blue button with a purple border is labeled 'Pay £252.00'.

Your order is now complete and you will be directed back to your home page. You will receive a VAT receipt via email for proof of payment.

If you do not receive your receipt, or have any problems processing your payment, please contact Jessica Pope on 01293 610 354 or Jessica.Pope@wrbm.com.

If you are paying by invoice

Step 1: You will be taken back to your home page, to complete your booking you must click 'Submit Ticket Purchase'. **If this is not pressed your booking will not be complete.** Then click 'Continue' and 'Back'.

Please now submit to complete your invoice request.

Your form has been completed successfully.

Home » BSOTY-0178

BSOTY-0178

1 Complete your ticket sales information and select your payment method
2 Either complete payment using a card or click on 'submit' if you selected invoice
3 Complete attendee details form (or return later to do this) and 'submit'

Butcher's Shop of the Year - Tickets

TASK	DEADLINE	STATUS	ACTIONS
Ticket Sales Information	01/11/2019 00:01:00 BST	COMPLETE	View Edit
Submit Ticket Order	01/11/2019 00:01:00 BST	INCOMPLETE	

If your ticket order is not submitted by the invoice deadline date you will need to change your payment selection and pay online.

[Download order](#)
[Create Another Order](#)

Home » BSOTY-0178 » Submit Ticket Order

Please click on Continue to complete your order. You will receive a confirmation email shortly.

[Cancel](#) [Continue](#)

Your order has been submitted.

An invoice will be emailed to you within the next 5 working days. If attendee details are already known, please click 'back' to return to your account and enter them. Alternatively you can return at a later date.

Home » BSOTY-0178 » Submit Ticket Order

Thank you, your order has now been submitted.

[Back](#)

Your order is now complete and you will receive an order confirmation via email. Please note that payment must be received prior to the event.

Please note that once you have submitted your ticket purchase you are agreeing to pay for this order. If you wish to cancel your tickets you must inform us in writing prior to the event. There will be a cancellation fee of 20% charged if your cancellation is received no later than 10 days prior to the event. Any cancellations received after this time will receive no refund. These terms can be reviewed here <https://www.forecourtraderawards.co.uk/booking-conditions/>.

Submitting your Attendee Details

Step 1: You will now be asked to submit your attendee details. We must receive this information prior to the event, however you can come back to this at a later stage. Click 'Start'.

Please do not include your finalists name in these attendee details. There is no need to book them a space for their complimentary ticket. This attendee will need to be confirmed to the events team directly.

BSOTY-0099

1 Complete your ticket sales information and select your payment method
2 Either complete payment using a card or click on 'submit' if you selected invoice
3 Complete attendee details form (or return later to do this) and 'submit'

Attendee Details

TASK	DEADLINE	STATUS	ACTIONS
Attendee Details	05/11/2018 23:59:00 BST	INCOMPLETE	Start
Submit Attendee Details	05/11/2018 23:59:00 BST	PREREQUISITES NOT MET	

Step 2: Click 'Next'. You will be presented with one page per attendee.

Home » BSOTY-0099 » Attendee Details

* denotes a mandatory question

0%

[Back](#)

Please supply attendee details for the ticket/s you have purchased.
Please click on "Next" to start, you will be presented with 1 page for each attendee.

Number of tickets:

[Save](#) [Next](#)

[Back to top](#)

Step 3: Fill in the details below and click 'Next' on every page. Please make sure you let us know of any dietary requirements in advance so that we can accommodate them. Once you have filled in all the information you will be taken back to your home page.

Home » BSOTY-0099 » Attendee Details

* denotes a mandatory question

0% Back

Attendee 1

First Name*

Surname*

Company Name*

Job Title*

Email*

Dietary Requirements

Back Save Next

Please note we ask for an email address in order to send a post event questionnaire to request feedback about the event.

Step 4: To complete your attendee details click 'Submit Attendee Details' and then 'Continue'. Your attendee details will not be received by our team unless this button is pressed.

✔ Your form has been completed successfully. ×

Home » BSOTY-0099

BSOTY-0099

Download order
Create Another Order

- 1 Complete your ticket sales information and select your payment method
- 2 Either complete payment using a card or click on 'submit' if you selected invoice
- 3 Complete attendee details form (or return later to do this) and 'submit'

Attendee Details

TASK	DEADLINE	STATUS	ACTIONS
Attendee Details	05/11/2018 23:59:00 BST	COMPLETE	View Edit
Submit Attendee Details	05/11/2018 23:59:00 BST	INCOMPLETE	

Home » BSOTY-0099 » Submit Attendee Details

Please click on Continue to submit your order. Please contact us if you need to make any changes.



Your attendee details are now complete.

Please note that you cannot make changes to your attendee details once they have been submitted. If you need to make a change, please contact the events team on mtj.events@wrbm.com.